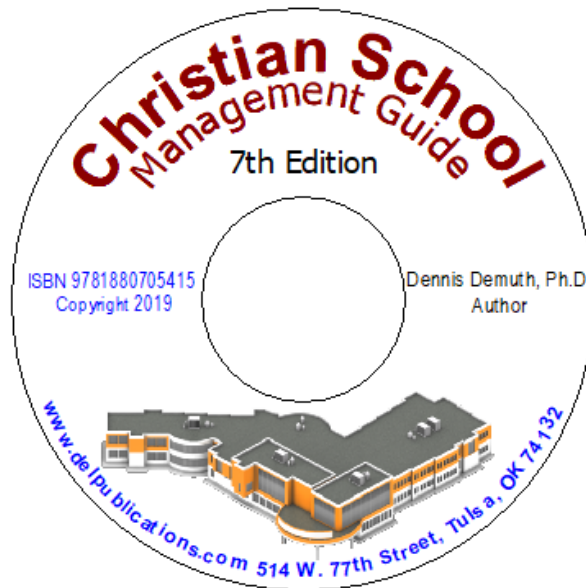


# Christian School Management Guide



This CD has all the materials necessary for a comprehensive policy and procedural handbook. This latest edition allows schools to cut and paste each of the items to make the guidelines conform to their own situation.

The guidelines contained in this volume are critical to the successful operation of a Christian school. This volume will save hundreds of hours of creating and editing time. Included are Special Notes and Legal Notes which serve as a commentary for the

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## Key Benefits

- Ready information on a number of topics critical to Christian schools. For example, Organization Management Statement, Financial Information, Student Services, Purchasing, Employment Practices, Hiring, Vehicle Usage, Salary Considerations, Employment Practices, Staff Absences, Benefits, Rights and Responsibilities, Evaluation and Professional Development, Textbooks and Curriculum, Teacher Substitutes, Student Policies, Transportation and Parent Ministry, Guidance, Accidents, Injuries, Grading, Testing, Promotion, Graduation, Scheduling, Athletics, and much, much more
- Save hundreds of hours in writing new policies and procedures
- Improve staff management, evaluation and supervision
- Avoid parent conflict by building good grading procedures
- Establish a consistent system for administering student discipline
- View legal ramifications of management topics
- See how to implement various policies through Implementation Strategies